

**Radcliffe-on-Trent Parish Council**  
**Minutes of the Amenities Committee Meeting, held in the Radcliffe Room**  
**at The Grange, on Monday 20 January 2014 at 7pm**

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Cllr. Mrs Josephine Spencer - Chairman (A)  
Cllr. Mrs Janet Maughan - (Vice-Chairman)  
Cllr. Graham Leigh-Browne (A)                      Cllr. Peter Robinson  
Cllr. Mrs Jean Smith                                      Cllr. Jim McKechnie  
Cllr. Mrs Georgia Moore                              Cllr. Pam Thompson  
Cllr. John Thorn    Cllr. Dominic Tompkin  
Cllr. Bill Sylvester (A)  
Ex-officio: Cllrs. David Smith (Chairman) and Roger Upton (Vice Chairman)

**Also present:** Jacki Grice (Parish Clerk) and five members of the public.

**In the absence of the Chairman Cllr J. Spencer, the Vice Chairman Cllr J. Maughan chaired the meeting.**

1. **Apologies:** Cllrs: Graham Leigh-Browne, Josephine Spencer and Bill Sylvester - Approved

2. **Declarations of Interest:** There were none

3. **Minutes of the Previous Meeting held on 11 November 2013, it was:**  
**Resolved** "that the minutes are approved and signed by the Acting Chairman."

**Chairman's Announcements:**

4. There were none.

**Clerk's Report on Items Arising from Previous Minutes:**

**Financial Update**

5. Year to date income, expenditure and forecast figures were noted.

**M.5 Twitchell**

6. The overgrown trees obscuring lamp post no. 1 have now been cut back.

**M.7 Churchyard**

7. Final contributions have now been received for the cleaning of the War Memorial.

- British Legion £420.00
- Residents Association £100
- St Marys Church £50 (plus water and electricity)

**M. 11 Park Homes**

8. There has still been no response from Wyldcrest Homes regarding the hazardous trees.

**M. 14 British Legion**

9. The organisation has been advised of the repair work needed on wall between them and the Churchyard and are looking into it.

**M. 17 Village Mapping Software**

10. The order has been placed and the software will be installed on 23<sup>rd</sup> January.

**M. 21 Grit Bin**

11. Now in situ in the Grange grounds.

**M.25 Public Toilet – Rockley Park**

12. Upon further inspection it is recommended that the existing toilet pan is kept. A competitive price has been obtained for a steel door also.

**M.26 Cliff Top**

13. The NCC Local Improvement Scheme works have now been completed at Hallow Well.

**M.28. Grange Play Area Surfacing**

14. Quotations will be ready to consider at the next Amenities meeting.

**M.31 Bingham Road Play Area**

15. The new Galley multi play unit is now installed. The old equipment was dismantled by ROTPC Groundstaff.

**Open Session for members of the public to raise relevant matters, limited to 15 minutes:**

16. Standing orders were suspended at 7.08pm

*A representative from Bartons Bus Service is attending a Residents Association meeting on 28<sup>th</sup> January, 7.30pm at St Marys Church. All are welcome to attend.*

*It is understood that from April 4<sup>th</sup> this year the responsibility for site licences for areas such as Park Homes will be passed onto residents rather than the site owners. It has been suggested that it will give stronger powers to hold site owners to task. The Clerk would invite Dan Swaine or Dave Banks of RBC to a future meeting to advise on the new Act and all that it entails.*

*A resident requested that a new dog waste bin at Dewberry Hill is considered, another option is to install a litter bin as they can also be used for dog waste. The Clerk would investigate costs.*

17. Standing orders resumed at 7.23pm

**Council Owned and other Amenities:****a) Churchyard:**

18. Weeds in the hedgerow need addressing.

**b) Cemetery:**

19. The Cemetery Opening and Closing Times were reviewed. It was:  
**Resolved:** "No changes would be made, but any issues would be monitored."

**c) Twitchell**

20. The Groundsmen have been tasked to sweep the area of leaves.

**d) Grange Hall Grounds**

21. Safety Surfacing to consider at the next meeting.

**e) Rockley Memorial Park**

22. Clearance works are currently being carried out by staff, it was noted that there is two skips worth of rubbish to clear and four ton unit sacks of old plant pots. The website and newsletter would advertise the offer the plant pots to interested residents / local groups.

**f) Wharf Lane Recreation Ground, Skate Park and Pavilion****i) Pavilion**

Following on from a meeting held with representatives of the Football Club a letter has been received from their Chairman. There is debate with the terms of the lease regarding maintenance and repair versus enhancements and improvements. The issue of resolving the findings of the Legionella report needs addressing and a working group meeting would be held on Friday 7<sup>th</sup> February 10.45am to discuss options. The Clerk would advise the football club that council will be in touch in the near future.

**ii) Dug Outs**

The football club are seeking approval to site two permanent dug outs adjacent to the football pitch. It was:

**Resolved:** "To approve the siting of the dug outs subject to any planning application if applicable."

**iii) Dog Fouling**

The club is requesting additional signage and stickers to deter dog fouling. The Clerk would ask for some stickers from RBC.

24. There are reports of large amounts of rubbish and broken glass in the Skate Park Area. The Clerk would inform The Skate Park Committee and ask them to investigate. A review meeting would be arranged in due course.
25. Public toilets at Wharf Lane is still an aspiration. This would be considered during the Pavilion improvement discussions.
- g) Valley Road Play Area**
26. Members considered three quotations for wooden, steel and enviropol picnic benches. It was:  
**Resolved:** To order the Batley design from British Recycled Plastic in natural wood and green colour scheme.”
- h) Bingham Road Play Area**
27. A working group meeting would be arranged to consider an additional piece of equipment for the play area and make a recommendation for the next Amenities meeting.
- i) Saxondale Play Area**
28. Zurich has completed the annual inspection and there are no areas of concern.
- i) 19 Rockley Avenue**
29. No reports.
- k) Triangle of Land Bingham Road**
30. Members considered three quotations to remove the hedgerow (RBC has confirmed that no application for this work needs to be submitted.) It was:  
**Resolved:** “To contract Ulyettes to remove the hedgerow and all stumps at £480.00 plus VAT.”
- l) Land at Dewberry Hill**
31. **i) To Receive the Notes of the Walkabout Meeting with RBC and NWT**  
In summary it was felt that very little needs to be done to the area. The Clerk would forward the report to the Radcliffe Conservation Volunteers for their input.
- ii) To Note £400 Biodiversity Grant Approved from RBC**  
Funding has been approved for native planting for various areas in the Village which has been allocated.
- m) Lily Ponds Area**
32. **i) To Receive the Notes of the Working Group Meeting to Consider the Canal and River Trust Report**  
Cllr P. Thompson advised that her presence was not recorded on the notes of the working group meeting held on 28<sup>th</sup> November 2014.  
Specific areas of the report were highlighted as the way forward. Members felt that a general maintenance plan and a wildlife interpretation board would be the priority. The Clerk would organise a meeting with Danny Brennan of CRT to review and create an action plan.  
An article would go in the next newsletter asking residents to advise of any wildlife seen so that the information can be collated over the next few months.
- ii) To Consider a Fishing Rights Proposal from the R.O.T Angling Society**  
It was: **Resolved:** “To approve the proposal of exclusive fishing rights via a five year lease with an annual rent of £100”  
The Clerk’s office would draw up the agreement.
- n) Vicarage Lane**
33. The drainage system is very poor and there is often pooling at the entrance area to the Grange driveway. The Clerk would liaise with Highways seeking remedial action.
34. The issue of the gradient of land along the Grange Grounds adjacent to Vicarage Lane still needs to be addressed. The Clerk would meet with Cllr Upton to obtain a specification of requirements.
- o) The Village**
35. The box hedging underneath the Radventures village Sign is in a poor state. The Clerk would ask the Foreman to attend to it.

**Trees****36. i) Tree Survey of Parish Council Trees – (in public areas)**

It was: **Resolved:** "To Contract A2 Tree Surgery to carry out a survey at £595. Park Homes site would also be surveyed at a cost of £195 and the Radcliffe Park Residents Association would be invoiced accordingly.

**ii) Greenwood Community Tree Planting Grant**

The Clerk has been advised that grant funding of £500 has been provisionally allocated for the oak tree planting scheme on the Cliffs. However a layout map of areas to be planted is required. The Clerk would liaise with Cllr Bill Sylvester.

**Grass Cutting**

37. PM Winter Horticultural Contractors won the tender for the Parish Council grass cutting last year and have done an excellent job. It was:

**Resolved:** "To enter into a three year contract with PM Winter to December 2016. Prices will be subject to an annual increase in line with the national inflation rate to be agreed by both parties."

**CPRE Best Kept Village Competition 2014**

38. It was **Resolved:** "To enter the competition again and to encourage residents and business to engage with the spirit of the competition via the website and newsletter."

**Reports from Outside Organisations**

39. A ROTSPA meeting is being held this evening. Cllr J. Maughan would report.

40. Members of the Twinning Association are looking forward to visitors in October. It was noted that SNA has been trying to arrange a trip also.

41. The Chairman, Vice Chairman of the Council and the Clerk attended the second management meeting of the Positive Futures group and advised that they are working well in the community and liaising with many groups including the Schools, NCC Youth Leaders and the local Youth Club held at the Methodist Church. The railings at Wharf Lane would be transformed with artwork as part a community pride event in February.

**Correspondence for Information**

42. Notification has been received from the Borough Council advising that Bingham Road Playing Fields is now formally registered as an Asset of Community Value.

43. The flagstones are lifting on the high street in front of the Post Office. Although installed by RBC through an improvement scheme, the maintenance is the landlord's responsibility. The Clerk would write to the new Post Master to liaise with the owner of the forecourt.

44. An email has been received from a concerned resident regarding dogs off being off their leads along the Cliff Top path. As there has been no other reports of any incidents dogs would continue to be allowed off leads in this area, however the matter would be monitored. The Clerk would inform the resident.

45. The patterns for the two new Village Signs were now ready to be sent to the foundry.

**To Arrange a Working Group Meeting To Review Village Leisure and Recreation Facilities**

46. It was agreed to defer this meeting pending the results of the Village Plan survey.

**Date of Next meeting**

47. 03 March 2014

There being no further business, the meeting closed at 8.54 pm.

Signed: Chairman ..... Date .....