

Radcliffe-on-Trent Parish Council
Finance and General Purposes Committee Meeting held in the Radcliffe Room, The Grange, on
Monday 03 February 2014 at 7pm

Cllrs. Gordon Moore (Chairman)	
Mrs Mel McKechnie (Vice Chairman)	Mrs Penny Astill
Rod Brears	Graham Leigh-Browne (A)
Mrs Janet Maughan	Jim McKechnie
Mrs Georgia Moore	Peter Robinson
James Spencer	Mrs Josephine Spencer (A)
Bill Sylvester (A)	Mrs Pam Thompson
Dominic Tompkin (A)	John Thorn
Ex Officio: Cllrs. David Smith and Roger Upton	

Also Present: Jacki Grice (Parish Clerk) and three residents.

1. **Apologies:** Cllrs Dominic Tompkin, Bill Sylvester, Graham Leigh-Browne and Mrs Josephine Spencer – Approved.

Declarations of Interest

2. Cllrs Roger Upton, Rod Brears and John Thorn – Agenda Item 12b) Community Plan Grant Request
3. Cllrs Penny Astill and Pam Thompson – Agenda Item 12d) SNA Signing Choir Grant Request

4. **Minutes of the Meeting held on Monday 09 December 2013** It was **RESOLVED:** “That the minutes are approved and signed by the Chairman.”

Chairman’s Announcements

5. The Parish Council has been copied in to an online petition facilitated by the Save the Radcliffe Pool Group. 64 online petitions have been received but it is understood that the total is now around 800.
6. It was noted that over 75% of residents on Trent View Gardens had sent a petition to the County Council to switch back to all night lighting.

Clerk’s Reports on Matters and Actions Arising from Previous Minutes

7. **M.10 Grange Hall Window Damage**

The bay window unit is due to be repaired this week. The Grange Hall Management Committee did not feel that the installation of bollards adjacent to the bay window was appropriate.

M .13 Grants

8. A thank you letter has been received from the Boys Brigade for the grant given for ceiling tiles. The next newsletter would highlight all grants given year to date.

M. 14 Pavilion Facilities Upgrade

9. A working group meeting is being held on Friday 07 February before arranging another meeting with the Football Club.

M.15 Cutler Albums

10. Members were disappointed with the samples provided by N.C.C Archives. The Clerk would write to the Head of Department for clarification on the quality of service before proceeding with the order. Councillor Kay Cutts would be copied in.

M.23 Pear Technology Digital Mapping

11. The village mapping software has now been installed, work continues on the cemetery database before software training is arranged.

M.24 Audit Working Group

12. Two review meetings have been arranged for February and March, the group will report back to the next meeting.

Open Session for Members of the Public to Raise Relevant Matters, Limited to 15 Minutes

13. There were no comments raised.

14. **Income/Expenditure Figures and Cheques for November 2013** were discussed and it was **RESOLVED**: “that they be accepted and approved by the committee.”

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16. **Petty Cash Listing 01 October 2013 – January 2014** was discussed and it was **RESOLVED** “that the listing be accepted and approved by the committee”.

A policy on free employee flu jabs and eye sight tests would be considered at the next Personnel and Wages Sub committee meeting.

To Note CTS Scheme Transitional Grant Allocation

17. Members noted the declining transitional grant allocated over a three year period, understood to be finishing in 2015/16. The process is intended to help Parish Councils with their budget requirements. It was noted that the Parish Precept is frozen for 2014/15.

Online Banking Review

18. It was **RESOLVED**: “To continue using Bankline and Streamline systems, credit cards would be accepted with a 3.5% charge of the total bill to the customer, debit cards and bacs transactions would not incur charges.”

Grant Applications

19. **To Consider Radcliffe on Trent Guides and Rangers for International Camp.** It was **RESOLVED**: “To award a contribution of £300”.

20. **To Consider Radcliffe on Trent Community Plan for Survey Analysis.** It was **RESOLVED**: “To award a contribution of £500.” It was noted that Cllr D. Smith offered £800 as a contribution from his Borough Members Community Allowance and Cllr N. Clarke has offered a further £200.” (Cllrs Upton, Brears and Thorn did not take part in the vote).

21. **To Consider Positive Futures – Room Hire.** Councillor D. Smith offered a contribution of £192 from his Borough Members Community Allowance.”

22. **To Consider SNA Signing Choir – Trip to Perform at Wembley.** It was **RESOLVED** “To award a contribution of £200.” (Cllrs Astill and Thompson did not take part in the vote).

Jet Fuel Card / Burleys / PS Marsden Year to Date Summary

23. The expenditure was noted. An inventory of equipment will be carried this week and an analysis of the Lawn Mower machines, frequency of grass cutting, servicing and parts costs would be prepared.

Registration of Assets of Community Value

24. It was **RESOLVED**: “That the following car parks be submitted for registration with the Borough Council”

- Health Centre
- Walkers Yard
- Black Lion
- Royal Oak

Defibrillator Update

- 25. To date, pledges for £900 have been received towards the project, the Clerk still awaits responses from a number of organisations. The Defibrillator would be progressed at the next meeting in the new financial year.”

Website

- 26. Three options were considered for the installation of the Wordpress content management which will enable all staff to easily update the website. It was: **RESOLVED:** “To contract Roffesoft to undertake the upgrade and training at £1,000 net.” Mr Jones would be thanked for all his help to date and Mr Towndrow thanked for his interest.

To Note Civic Awards Nomination End Date 21 March 2014

- 27. The Civic Awards are now being advertised on the notice boards and website. Nomination forms would be emailed to all members.

Correspondence for Information

- 28. None received.

Reports from Outside Organisations

- 29. ROTPC are hosting a public meeting on 05 February regarding the Swimming Pool closure. SNA and ROTSPA have been invited to provide an update on the situation.
- 30. There are approx. 150 surveys left to input online, a full analysis of responses can then be compiled. It was noted that the survey had a 52% return rate. The Community Plan group are intending to hold a public meeting on 23 April 2014.
- 31. Two management meetings have now been held with Positive Futures and the scheme is progressing well. A community pride project is planned for February to paint the railing adjacent to the Railway line at Wharf Lane Recreation Ground. The organisation is still seeking a base to work from for a couple of afternoons a week in the village.
- 32. **Resolved:** *The Chairman moved that the press and public be excluded from the meeting during consideration of Agenda item 20 on the grounds that they involve the likely disclosure of exempt information as defined in section 1 (2) of the Public Bodies (Admissions to meetings) Act 1960.*
- 33. **Minutes of the Personnel and Wages Sub Committee Meetings held on 13 January 2014 and 29 January 2014.** It was **RESOLVED** “That the minutes are approved and the Clerk has delegated powers of authority to proceed with the recommendations.”

Date of Next Meeting

- 34. 07 April 2014
There being no further business the meeting closed at 8.24pm

Signed: Chairman Date